

Dr. McCarley-Billys and McCarley Dermaspa

Cancellation Policy

It is our goal to provide high quality medical and cosmetic care to our patients in a timely manner. In order to effectively accomplish this, we have to adhere to a schedule.

We understand things can come up unexpectedly, and will do what ever we can to accommodate that. Our trained staff eagerly awaits your arrival, so if you are unable to keep your appointment, we will gladly reschedule you. This also allows us to manage our appointments more efficiently and to serve the needs of other patients that may need to be seen. A minimum of 24 hours notice is required to cancel or reschedule your appointment.

We reserve the right to charge \$25 for an appointment or \$50 for a cosmetic appointment if you do not give adequate notice or fail to show up for your appointment. The No Show Fee will be annotated on your account and is payable at your next visit. We will make every effort to remind you of your appointment, but a reminder call is not guaranteed. .

Thank you for you cooperation!

I acknowledge receipt of this policy: _____ *Date:* _____

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